

Blackhawk Bowhunters  
Board of Directors Meeting Minutes  
March 2, 2020 @ 6:30 PM @ Blackhawk Clubhouse

Officers		Board Members		
x	Dale Goytowski - President	x	Brian Kreutz	Kurt Baus
x	Dannielle Hendon – Vice President		Chad Worrall	x Mark Noyce
x	Jerry Gleisner – Treasurer	x	Ed Pierick	Michael Waisbrot
x	Amy Crooks – Secretary	x	Jamie Zahalka	Sheryl Blaschka
Board Members		x	Jason Newville	x Tony Bickel
x	Alan Riggs		Jeff Schultz	
	Brian Austin	x	Jon Dove	

- Meeting called to order by Dale Goytowski
- **Secretary:**
  - Review minutes from the previous meeting
    - ✓ Dale made a motion to approve minutes; motion seconded by Jerry; motion approved
  - Next meeting is scheduled for 6:30PM on April 6, 2020
- **Treasurer:**
  - Review the treasures report
    - ✓ Approximately \$172K cash on hand
    - ✓ Approximately \$21K increase from 2019 to 2020
    - ✓ Alan made a motion to approve treasures report; motion seconded by Dannielle; motion approved
  - The annual nonprofit form 990 was filed with the IRS
    - ✓ Used Bob Kaufman with accounting firm Miller Brussell Ebben & Glaeske – Deforest LLC; cost of preparation and filing was \$570 this year (\$550 last year)
- **Membership:**
  - Thru February 2020 we had 220 total members on 137 total memberships:
    - ✓ 85 complimentary members on 55 memberships
    - ✓ 21 early 2019 members on 11 memberships
    - ✓ 114 regular members on 71 regular memberships
  - Thru February 2019 we had 238 total members on 153 total memberships:
    - ✓ 77 complimentary members on 52 memberships
    - ✓ 35 early 2018 members on 23 memberships
    - ✓ 126 regular members on 78 regular memberships
  - Brian has been able to collect 34 unpaid hours of 486 total or \$510 for 2019 of \$7,230.00 total
    - ✓ Concerned because this is twice of last year
- **Kitchen:**
  - Food Service License – Public Health Dane County
    - ✓ Blackhawk’s food preparation facilities failed an inspection on 2/27/2020
      - Blackhawk will not be able to sell food at the March brush shoot
    - ✓ Changes required to pass the inspection
      - Need to install a mop sink in the furnace room and a hand washing station in the kitchen.
        - Steve Misustin estimates the plumbing cost at \$500 - \$600
      - Need to modify the furnace room door to swing out to make room for the mop sink. Need to modify the kitchen cabinet & the kitchen countertop to make room for the hand washing station.
        - Ed Pierick will modify the kitchen cabinets & countertop to accommodate a hand washing sink. Ed will also order the sink.
      - Someone with a Food Server Certificate will always need to be on site when food is being served at Blackhawk. This is similar to the beverage server requirement.
        - \$15 for the certificate; need to renew every 3 years. If every board member completed the course it would cost \$345
        - Jamie will send the food server course link to the board members with the goal to have board members complete the course by the end of March
      - 2019 annual gross food sales was \$3100, our cost was \$2100 (without Vortex)

- Still would need to file for a temporary 3-day license if club did not pursue the 12 day Food Service license
- Ed made motion to approve mop sink & hand washing station installation & board members will obtain food service license with costs up to \$1500; motion seconded by Tony; motion approved
  - ✓ Improvements need to be completed no later than the middle of April to accommodate a follow up inspection during the last two weeks of April. The club would like to be able to serve food at the shoot on May 2<sup>nd</sup> and 3<sup>rd</sup>.
  - ✓ Dale sent Steve Misustin a follow up email, he will begin the plumbing work after 3/13/2020
- **Maintenance:**
  - Recommended spring cleanup date April 25<sup>th</sup>
  - List of projects/ideas for 2020
    - ✓ Jon will coordinate cleaning out the drainage ditch near Joe Pertzborn's property.
    - ✓ Problem cherry tree along shared border with Joe Pertzborn. Joe will cut the tree down.
    - ✓ Modifications to the 3D & NFAA outdoor ranges for safety concerns
    - ✓ Additional shelving in storage room
    - ✓ Bow hangers for outdoor range - will finish in the spring
    - ✓ Chad Worrall is pricing out replacement storage room doors
    - ✓ Jon will work with neighbors to clean up yard in conjunction with building the platform stand in the broadhead shooting area
  - Steve Misustin (master plumber) recommendations:
    - ✓ Put salt in the water softener
    - ✓ Clear sand from the water filter when changing the cartridge
  - Jerry recommended to hire someone to professionally come in to clean the floors in the club
    - ✓ Jon will talk to Frank; he is coming this Thursday to clean before the shoot this weekend
    - ✓ Jon & Alan will coordinate with the members who need hours to come in and assist
- **Tournaments:**
  - March 7/8 Indoor 3D Shoot
    - ✓ Set up will begin on Friday
    - ✓ Need board members to sign up for times to be present for bartending
  - Kurt Baus recommended using Sign Up Genius website for worker sign up going forward
  - Vortex Open
    - ✓ Bucky's rental reached out looking for size of tent & port-a-potties. Jerry will respond
    - ✓ Mark reached out to Mystery Ranch: offered 45% discount on a pack; suggested getting a pack, put weights in it & have people guess the weight (other clubs have been making \$1000/pack doing this). Mark will work with Jerry on this.
    - ✓ Mark reached out to Sawyer: will donate if club will post tick control information on website & social media sites. Mark will discuss with Kurt & Jason.
- **Leagues:**
  - Hunter Safety Class
    - ✓ Changes were made to eliminate the conflict with the Thursday night target league
      - No class on Thursday March 26
      - Saturday March 28, 2020 Saturday class will be longer (probably finish around 3 or 4pm)
      - Message will need to be sent to club members that indoor & outdoor ranges will be closed on Saturday March 28 from 7am – 4pm due to the class and testing
      - The calendar has been updated
  - Jamie will have summer league dates ready by next meeting
- **Media/Communications:**
  - Kurt and Jason are dividing the duties. Kurt has been handling the website and Jason has been handling Facebook.
  - Noticed a lot more people liking and following the club on Facebook, this has resulted from Jason increasing the number of posts from Blackhawk.
  - Will post information about the raffle, upcoming shoots & begin posting about Vortex Open (May 1st is the first date for registration for those who attended in 2019)
  - Some members have complained about not receiving the new combinations.
  - Update the website with the following:
    - ✓ Next meeting date
- **Youth Program:**
  - No discussion

- **Club Improvements:**
  - No discussion
  
- **Old Business:**
  - Jerry picked up the indoor spot targets ordered from the Poynette Bowhunters
  - 2020 Raffle status update – Dannielle Hendon
    - ✓ Flyers and tickets have been sent to club members
    - ✓ Extra tickets are in cash box for leagues to try to sell & available to sell during brush shoot this weekend
    - ✓ Kurt will put link on website now that tickets are mailed
    - ✓ Drawing date is May 4<sup>th</sup>
  - Status update on the process changes for serving beer during leagues.
    - ✓ No issues discussed, this is going well
  
- **New Business:**
  - Buy/Sell Trade day @ Blackhawk
    - ✓ Date to be determined (Suggested May 16<sup>th</sup> 10am–2pm)
    - ✓ Should add a disclaimer “no firearms”; Jerry will look into disclaimer
  - Alan recommended future shoots:
    - ✓ One day Intercollegiate Fall/Winter shoot: host UW WI (fundraiser)
    - ✓ One day Youth tournament S3DA
    - ✓ Will bring additional information to next meeting
  
- **Other Issues**
  - In place of league trophies, recommended posting plaques on wall with names of league winners
    - ✓ Jerry/Jon will talk with league managers
    - ✓ Recommend only giving trophies or plaques to kids under the age of 18
  - No other issues discussed
  
- **Motion to Adjourn**
  - Seeing no further business, Amy made motion to adjourn; motion seconded by Ed; motion approved.

Next board meeting will be on **Monday April 6, 2020 at 6:30PM.**

Respectfully submitted by Amy Crooks